3 Steps to the EPM Main Menu

**Step 1. Assess Citrix Receiver**
- University Help Desk (7-6000)
- UofU Pulse Install Citrix Guidance (Linked)
- Citrix Receiver Installation via UofU website (Linked)
- Citrix Receiver Install Instructions via Citrix.com (Linked)

Does your computer have a compatible version of Citrix Receiver installed? Your computer should have a compatible version of Citrix Receiver installed for the EPM icon to launch properly. Contact the Help Desk at 7-6000 with Citrix Receiver Client issues or installation assistance.

**Step 2. Log into the Citrix Portal**

- Insert Citrix Portal URL into
  - URL 1: secure.utah.edu ➔ On-Campus Access
  - URL 2: access.utah.edu ➔ Off/On-Campus Access

= UNID & PWRD SAME AS CIS

**Step 3. Find & Click EPM Icon**

Nothing popping up after patiently waiting? Contact the Help Desk at 7-6000

**Arrival**

- Office of Budget and Institutional Analysis
- Revenue & Expense Planning
- Speed Budgeting
- Budget Reports
  - Act Summary by Org
  - Fund Summary Pivot Report
  - BREC Report
- Actual Reports
  - Variance Report Workbook
  - Act Summary Rev & Exp Pivot